



Photography and Filming Policy

This policy is designed to address the main concerns that are raised when photographing or recording images of people at or in connection with Steep Lawn Tennis Club, especially Children. It also covers the use of drones for photography.

Photography and Children

All young people under the age of 18 are classed as Children. Parents and legal guardians may take photos and images of their own children. They may also give consent for others to take photos.

If you wish to take photos or make a recording of a child other than your own child, ask a member of the Committee first if it is permitted. Do not approach parents individually; they shouldn't be made to feel that they have to justify their decision or identify which children can't have their images recorded. Sometimes a court order will prohibit recording and publishing images of a young person.

Please assume that taking of photographs of a child not allowed.

Guidelines for recording images

All children featured in recordings must be appropriately dressed, with outer clothing garments covering their torso from at least the bottom of their neck to their thighs, i.e. a minimum of vest/shirt and shorts. The photograph should ideally focus on the activity. Where possible, images of children/young people should be recorded as small groups - the group may comprise any combination of adults and children. Any inappropriate use of photography or of images will be reported to the LTA Child Protection or the police.

Policy on the use of images of children and young people

Coaches, teachers and others can use video equipment as a legitimate coaching aid. However, tennis players and their parents/carers should be made aware that this forms part of the tennis programme, and any recordings will be used, stored and destroyed with care.

Guidelines for publishing images

If a photograph is used, give the young person's first name only (no surname), or avoid naming them altogether. Personal details such as email addresses, home addresses and telephone numbers should never be revealed.

Photography and film at tennis events

By following the guidelines below, we will be taking steps to safeguard our children:

- If we are commissioning professional photographers or inviting the press to a tennis event, it is important to ensure they are clear about our expectations of them in relation to child protection

- Provide a clear brief about what is considered appropriate in terms of content and behaviour
- Issue the photographer(s) with identification, which must always be worn
- Inform participants and parents that a photographer will be in attendance at the event and ensure they consent to both the taking and publication of films or photographs
- We will not allow unsupervised access to players or one-to-one photo sessions
- We will not approve/allow photo sessions outside the event or at a player's home
- Ensure that photographers are able to identify any players who have not consented to being photographed
- If parents or other spectators wish to photograph or video their children participating at an event, they should also be made aware of our expectations
- A range of companies now provide photography services that make professional photographs available to parents and players. These companies should know about and meet specific standards agreed with the LTA. Contact LTA Child Protection for further information.
- Participants and parents will be informed that, if they have concerns about inappropriate or intrusive photography, these should be reported to the event organiser or Club Welfare Officers* and recorded in the same manner as any other child protection concern. Event organisers should approach and challenge any person taking photographs who has not registered with them. The matter may need to be referred to the police, if the person involved continues to record images.

Photography and Adults

Prior to filming, all persons in shot should be asked if they agree to having their photograph taken. Please be aware that other persons may appear in the background of your photos and, if identifiable, they should also be consulted.

Permission must be given beforehand by all persons in shot if images are used on the club website, official club social media or in the local paper.

Members must not put photographs taken at Steep LTC or related to any Steep LTC events on their personal social media accounts without the permission of all people in the photograph.

Photography and drones

The Club does not permit drones to be flown from its grounds whether or not they are used for photography.

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